Minutes of Committee meeting

19:30 2nd March 2023

Present:
Simon Zielonka: Chairman
Bob Symons: Treasurer
Phil Morgan: Chief Flying Instructor
Chris Bessent: Safety Officer
James Hunneman: Equipment Officer
Jamie Minx: Aircraft Officer
Colin Baines: Airfield Officer

Apologies for absence:

- Ken Reid
- Julia Reid
- Pete Smith
- Claire Willson
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Approval of Minutes:

- None circulated.

Treasurers report:

- We have "just short of £20k in the bank".
- Budget reservation for aircraft maintenance is £8k.
- Outstanding fees are less than £1k. There are no serious arrears.
- Some speculative discussion of future and rates and replacement of stolen vehicle. Landlord aware of our financial situation and no rent increase imminent.
- Chair noted that increase in SUGC membership is encouraging.
- Spreadsheet needed for better financial control. ACTION:SZ
- Treasurer to work with Terry Cook to hand over accounts. ACTION:RS
- Chair to appeal for radical change in culture to look after equipment. ACTION:SZ

Safety Officer's report:

- Safety Officer expressed concern that some people are not prepared, or unable to think for themselves which causes concern both inasmuch that they behave carelessly, lack thoughtful initiative and motivation in their flying training. This culture has resulted in "2 or 3 near misses". Most misdemeanours were reported confidentially. More information at Instructors' meeting. ACTION:PM
- Safety audit expected soon. ACTION:CB1
- It had been observed that use of mobile phones is potentially causing dangerous distractions. ACTION:CB1 /PM

See note 1

CFI's report:

- Instructor training progress is subject to aircraft availability and is taking place both on site and at other clubs. Regional Examiner will be attending to conduct final assessments. Five more instructors are expected to qualify by end of year. ACTION:PM
- There has been a poor response to CFI's Easter Club Outing offer.

Aircraft Officer's/Engineer's report:

- HCF maintenance been delayed due to lack of electricity - 50/100 hour check is also imminent.
- DHA ARC due 8/3/23.
- EUF ARC due 15/10/23.
- JPC ARC due 27/5 but can be done anytime after K8.
- EGF ARC due 11/10/23.
- Flying data for January shows less activity than previous years.
- Flying income £33k in last 12 months, encouraging. August Open Day was exceptional.
- Query about parachute life. Ask packer next time for life/extension details. May need fund raising for replacements. ACTION: CB

See note 2.

Airfield Officer's report:

- No outstanding issues.
- Shed needs to be erected. JM to organise students. ACTION:JM

See note 3.

Equipment Officer's report

- Y winch is serviceable.
- X winch needs new battery. an oil change and rev limiter checked. ACTION:TBA
- Suggested keeping vehicles on more level ground.
- New Trooper battery is draining. Also needs new alternator belt. ACTION:TBA
- Need Toyota fixed or replacement vehicle. ACTION:TBA
- LPV has leaking roof.
- LPV has Electrical fault, plus solar panel and battery not big ACTION:TBA

enough to run router and computer.
- Hydraulic crimpers stolen. Est £50-£80 to replace. ACTION:TBA
- See note 4.

Publicity Officers report:
- No report

See note 5

Any Other Business:
- Mr. Brind reported successful repair to generator - Thanks from Chair who will load new software and firmware for charging. storage batteries. **ACTION:SZ**
- SZ - has rebuilt Honda generator.
- Double glazed windows to be brought to club (photo/details before donating please). **ACTION:SZ**
- New LPG generators need to be rewired (2 weeks). **ACTION SZ**
- Notice of AGM sent.
- SZ outlined strategic plan to be posted in a web site
- Xmas dinner was not possible but BBQ to be held in summer
- Trophies - in progress SZ to donate. **ACTION:SZ**
- Steve Barber stepping down. We need a replacement - possibly Martin Selby. **ACTION:SZ**
- PM to investigate purchase of K21 from Lasham at meeting with Colin Watt. SZ has started financial plan. Maybe 5 year loan + grant + members contributions. EUF to be sold to part fund, possibly with trailer. **ACTION:PM**
- Agreed to investigate aerotow planning application, possibly to enable competitions. **ACTION:CB**
- First need Profit and Loss and Balance sheet. RS to send details to JM. **ACTION:RS**
- CB suggested, if K21 a viable proposition hold EGM to raise fees
- Interest rates have improved need to set up investment account. **ACTION:RS**

Meeting ended at 21:14

Notes
- 1. BGA request their Club Safety Review be submitted to them every three years.
- 2. The club has no roadworthy trailer to retrieve K13, or K8.
- 3. Winch shelter frame has remained u/s for 8 years.
- 4. Equipment Officer needed.
- 5. Club web site redesign is stalled.