Committee meeting 1st October 2024 19.00h

1. In attendance:

Jonty Hitchman: Chairman	JH
Phil Morgan: Chief Flying Instructor	PM
Richard Dann: Treasurer	RD
Gillian Brind: Secretary	GB
Martin Hoskins: Safety Officer	MH
Jamie Minx: Aircraft Officer	JM

Apologies:

Chris Humphrey: Airfield Officer	CH
Rowland Pantling: Equipment Officer	RP

2. Adoption of minutes.

The minutes for the committee meeting held on 2nd September 2024 were approved by MH, seconded by PM.

3. Matters arising

Review of Privacy Policy TC had kindly produced a draft policy. A discussion took place regarding the policy**. Action GB to contact TC to ask what the draft policy was based on and GB will contact BGA to see if they have any model policies. GB to circulate an updated Privacy Policy to committee to be discussed at next meeting.**

New articles, S & G article and thank you letters to hosting clubs. JH has not received any updates on these items from SZ and will now take ownership of them. **Action JH to bring to next meeting**

User guide for Freeflight. It is now possible to run the computer in the LPV. Graham Tanner has offered to produce a user guide, there is a member of SUGC who is very familiar with Freeflight. **Action RD will put Graham in contact with the SUGC member.**

Names for TL options. A discussion took place regarding names for the 3 options. It was agreed that Gliding Experience, Half day introduction and Walk-ons would be used.

Broadening the number of members allowed to train winch drivers. PM & MH along with John Douglass (the Winch Master) have created a winch driver training card that needs updating. **Action MH will update the training cards**. **Action PM will speak with JD and then publicise who the winch driver trainers are.** One of the authorised trainers can sign off the person for easier conditions however presently the only person who can fully sign off the person's training card is JD. JH queried the availability of the current Winch Master. Winch driver training cards will be available in the LPV.

Costings for an advertising board for the main gate. Action MH will get a quote and let the committee know.

Book BGA conference place before 4th October to get discount. Committee where advised of this.

Child Protection Policy needs reviewing to state that the DI is the responsible person on the field for under 16's. MH has been unable to access the Child Protection email address. **Action MH to contact John Douglass to rectify this. Action MH will review the Child Protection policy.** PM stated that DI's should be aware that they are the responsible person for under 16's as it is part of their training.

4. Treasurer's report

It is the first day of the new financial year for the club. Income for last year was £37,700 and expenditure was £43,700. Considering the circumstances this is not too bad. There is currently £19,700 in the bank which is £5,700 less than this time last year. **Action RD will send spreadsheet and further information out to committee as unable to share it during the meeting.** JM requested a 1 page finance document to be produced as TC did. **Action RD will provide a 1 page document for the next meeting.**

5. CFI's report

Very little to report. The person who wanted to train to be an instructor is too busy at the moment but hopes to start again in the new year. JM has started his BI training. More instructors are still required.

6. Aircraft Officer's report

All aircraft are currently serviceable. The Vega needs refinishing and PM and JM have volunteered to carry out the work at cost. JM still wants to stand down from the committee and will speak to Andy Brind regarding the Aircraft Officer's role.

7. Equipment Officer's report

RP not able to attend the meeting. JM stated that the mowers need some work on them once they have done the last cut of the year. Cutting the grass ourselves has potentially saved £3,000 this year. The green jeep is offline and needs a new belt at a cost of approximately £80. The committee agreed on this spending.

8. Safety Officer's report

MH is meeting Red Box at the airfield on 3.10 and they are going to carry out the checks on the fire extinguishers. The first aid boxes need replacing. MH is hoping to complete a field walk with PM on 2.10. MH is concerned regarding the batteries in the hangar, he will speak with Red Box regarding them. MH will find out more about the gas bottles. **Action MH will report back to committee regarding these issues**

9. Airfield Officer's report

See attached report that had been circulated to committee members before the meeting. A discussion took place regarding the LPV refurbishment. It was agreed that the gas bottle and old burner would be removed and the cupboard and metal bench would be retained. **Action CH will be informed of the committee's decision. Action MH to order a portable gas burner and JM will try and source a new kettle.**

10. Update on SUGC agreement meeting re numbers allowed on field.

It was discussed how it can cause an issue if more than 4 students are on the field at a time due to instructor availability. JM explained that the previous committee had met with the BGA to discuss the profitability of Junior members. Ideally a club would have one quarter Juniors and three quarters Adult members.

Currently the club needs to work to the SUGC agreement and also look at how Junior members flying can be more profitable. It was mentioned that solo SUGC members can be a great asset in running the field so the committee needs to consider the options for these members.

11. Review of pricings for website

An updated price list has been added to the old website however the committee really need someone to assist with the new website. If any members are able to assist with the new website please let the committee know.

12. "Head in the Clouds" BGA initiative

This is a mental health initiative and JH will discuss this at the next meeting.

13 AOB

On the airfield there are lots of waste and coolant which could be an issue. Could this be removed? The oil drums to the right of the metal shelter and the plastic drums behind the crane. **Action MH will look at this.**

The bars on the red container are at a really dangerous height and need removing. **Action MH will remove these.**

Next meeting Monday 4th November at 7pm
Meeting finished at 21.00pm