Shalbourne Soaring Society
Committee Actions

Originating	Title	Discussion	Who	Action	o/c
25/05/2017	next meeting	07-Nov-17	ALL		open
17/08/2017	present	PS, JC, SB, CB, JG, RP, PM, SO, EIIR. Apologies JK, GT			
17/08/2017	member coms	The various and varied methods of communication with members and their efficacy was discussed.	ALL	Use google group email going forwards. Do not use gmail account.	open
17/08/2017	MT shelter	Need better environment for winch maintenance. CB proposed a fabric building which was agreed as a good idea. To replace vehicle container and current winch shelter.	CB	Investigate costs and propose a specification/size.	open
18/08/2017	Storage	Yellow container is in a state of disrepair, we have an existing storage issue for vehicles.	CB	Manage obtaining new container Ringo has offered us 1 40ft container - but delayed. No further action as MT shelter will be persued.	open
25/05/2017	Safety	Are safety notes sent with vouchers	GT	Confirm or include. SO confirms safety notes are not sent out, Action on GT to determine if they should be	open
17/08/2017	Signalling	Winch signalling method, esp regarding new launch point controller	JC	Investigate	open
25/05/2017	JMX	The disposal of JMX was discussed. It was agreed that the market was stagnant and that a lower price was more realistic	JC	Advertise on gliderpilot.net and segelflug.de for £6k	open
25/05/2017	Aircraft	Refinish of HCF. (occurs to PS that nose, wingtips, fin top should be blue to distinguish for EUF)	JC	Book in asap for completion over autumn/winter (Les Clarke £9k)	open
17/08/2017	member coms	What should be sent to new members	JG	Decide what and collate a pack. Forward to Stan so he can send out to new members.	open
17/08/2017	MT shelter	Need better environment for winch maintenance. CB proposed a fabric building which was agreed as a good idea. To replace vehicle container and current winch shelter.	JK	Review affordability based on CB details when provided	open
17/08/2017	Glider off site	JG wishes to take the Vega to Portmoak	N/A	Agreed, fees to be as per previous. To be re-rigged on return.	open
17/08/2017	ATC	Require more visibility of what they intend to do	PM	Add dates to calendar and organise dedicated BI.	open
17/08/2017	Tribal knowledge	instructor to use morning briefing to give reminders on operational procedures	PM	Propagate to instructors	open
25/05/2017	Instructor development	It was advised that Martin Hoskins is looking to revalidate his rating.	PM	Martin will fly with RE late August	open
25/05/2017	Safety	Flying in Easterly Winds	PM	Instructors to be reminded of safety issues and problem with fence	open

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25/05/2017	Safety	Flying in Easterly Winds	PM	Winch drivers to be advised that if there is any doubt that the cable is over the stock fence they must cut power and apply brake to stop cable. The shock rope and strop hang vertically from the parachute and this should be taken into account in assessing if the cable can be flown back to the winch. Winch master to determine exact advice *-{ if chute is 100ft high and inside fence the cable shall be stopped and allowed to fall. TBC}*	open
17/08/2017	K8 trailer	K8 trailer needs disposal	SO	Offer to SUGC, zero charge	open
17/08/2017	SUGC	SUGC proposed a simplified fee structure for dealing with their trial lessons	SO	Agreed, let SUGC know and implement with JK	open
25/05/2017	~~ATC~~	~~how are we going to capitalise on publicity from flying the air cadets? /create PR plan ref us flying the ATC~~	~~SO PM~~	create plan and execute	~~closed~~
25/05/2017	~~Next meeting~~	~~17th August~~	~~ALL~~		~~closed~~
25/05/2017	~~Attendees 25/05/17~~	PS, JC, SB, CB, JG, RP, PM, JK. Apologies SO	~~ALL~~		~~closed~~
25/05/2017	~~Safety~~	~~New safety officer is Graham Tanner~~	~~ALL~~	~~Thanks!~~	~~closed~~
25/05/2017	~~Communication~~	~~Use caravan door white board for parish notices~~	~~ALL PS~~	Communicate to members	~~closed~~
25/05/2017	~~Hangar~~	~~Replacement of hangar floor~~	~~CB~~	~~Is meeting contractor Mr Ball (if they keep their appointment) or to progress as he see fit with new contractors. Mr Ball is quoting, Mr Ball hasn't quoted, CB investigating alternatives, JK advises funds are available if HCF refinish is delayed. New contractors found, work to take place 18/7 at similar rate to original.~~	closed
25/05/2017	~~Grass Cutting~~	~~CB advised that the mower is serviceable and that he would acquire a brush cutter.~~	CB	~~Old device repaired - closed~~	~~closed~~
25/05/2017	~~Hangar~~	~~Metal in hangar~~	~~CB RP~~	Any scrap metal to be weighed in	~~closed~~
25/05/2017	~~Hangar~~	~~unserviceable K8s in hangar~~	~~JC~~	~~Determine final plan for K8 parts~~	~~closed~~
25/05/2017	~~Communication~~	~~Google email group~~	~~JC~~	~~Investigate use of googlegroups for communication and set up accounts etc~~	closed
25/05/2017	~~Hangar~~	~~K6 wings, Owned by J Hunneman, he has no requirement for them so they can be removed~~	JC	~~To be removed and disposed of at next opportunity. Believed removed~~	closed
25/05/2017	~~Safety~~	~~New safety officer is Graham Tanner~~	~~JG~~	~~Inform BGA - Done PS~~	~~closed~~
25/05/2017	~~Finance~~	~~Insurance regarding flying of more than 2 2seaters~~	~~JK~~	~~Inform instructors and membership of the arrangements~~	~~Closed~~

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25/05/2017	Finance	We have a new bank account saving c£300pa in fees	JK	Inform membership	closed
25/05/2017	Finance	Credit card facility	JK	Investigate the need, issues and possibilities for implementation Not practical, NFA	closed
25/05/2017	Hangar	Aluminium	PM	To dispose of	closed
25/05/2017	Winching	Organisation of winch driving instruction	PM	Ideas were discussed but these are the prerogative of the CFI. CFI to adopt new structure as/if he sees fit. Chris Keating is new El jefe del cabrestante	closed
25/05/2017	Flying	Expeditions	PS	Determine, what when and where the membership would like to do, including flying at RIV. Unlikely	closed
25/05/2017	Safety	Are safety notes and introductory packs sent to new members	PS	Confirm with Stan Oram if this is the case. Nothing is sent to new members. Previous material is available online CB sent links	closed
25/05/2017	Hangar	Vehicles are not be stored in hangar - this is an accident risk.	PS	Inform membership	closed
25/05/2017	Communication	White boards for instructor briefing	PS	Purchase additional	closed
25/05/2017	Safety	New safety officer is Graham Tanner	PS	Invite to meetings	closed
25/05/2017	Safety	New safety officer is Graham Tanner	PS	Update website	closed
25/05/2017	AOB	Trial lesson fees to remain as per current	SO	Investigate varied marketing strategy - no changes to current fees.	closed
25/05/2017	Winch	A service regime and winch maintenance owner is required.	SO	Assess annual winch total and add trigger to log recording spreadsheet based on annual total divided by 4 - new service schedule placed into winch.	closed
25/05/2017	Flying	women go gliding day to be organised in July	SO	Update committee - ES is organising 3rd September	closed
15/06/2017	Voucher	We receive requests to extend vouchers	SO - SB	Implement their solution to allow this at charge of their determination. Complete	closed

PUBLIC RELATIONS

Vouchers

YTD sales £4,875 (compare to £4,565 last year, £5054 toe years ago £4143 three years ago). Backlog of vouchers sold but not yet used is 28 TL's; 11 Half Days; 10 Charity single launches

In the past 12 months 16 TL vouchers were used (9 unused) and 10 half days (5 unused)

Publicity

Story about the Girl Guides flying (plus a plug for Women Go Gliding) was picked up by Marlborough News and published online. No response to same press release from Newbury Weekly News or Andover Advertiser. Lot of activity on promoting Women Go Gliding but that will be covered in the agenda item.

New flyers, designed by Colin, now printed (1,000 copies). One box (500) at the clubhouse.

AIRCRAFT

EUF undercarriage now fixed. Thanks to Andy and Bill amongst others for pursuing this.

New radio installed in the Vega by Pete

Quote received for the refinish of HCK - £9k (not subject to VAT).

One further inquiry regarding JMX - another request to rent, turned down, club in question hired a K13 from Lasham in the end.

JPC will require new hooks and HCF a 100 hour check imminently. Steve B is liaising with Andy regarding timings due to bank holiday and Women Go Gliding event.

EQUIPMENT STATUS

WINCH

Cables on Skybrid due for replacement – plans in hand.

Reserve winch rebuild presently in limbo.

VEHICLES

Land Rover Discovery has irritating problems with remote key fob and immobiliser cutting in unnecessarily. This is to be investigated and resolved.

Pajero Auto's towbar has been reinforced but a spacer is to be fitted as the winch connection conflicts with the reinforcing.

Trooper LWB due for oil change.

Pajero Manual has had oil and filter change and continues to be usable.

OTHER ITEMS

As reported previously, hand crimper is proving successful but ferrules need to be crimped 3 times in largest slot then again at least twice in next slot. This item to be stowed with tow-out gear on LHS of bay at the end of the working day.

Remote wildlife camera installed and recording OK.

Skip has been ordered for removal of scrap metal.

MEMBERSHIP

Current membership: 76

9 Affiliates (SUGC)

28 Concessionary (retired etc)

31 Full

4 Junior

1 Social

3 Special

New members since beginning of April this year: 12 (3 are SUGC!) including one returner who wasn't listed as a member last year.

AIRFIELD

Hangar floor upgrade completed – final settlement of account pending removal of detritus.

Ash tree behind gas tank made safe.

Martin Selby to fit new windsock bearing following harvesting of adjacent field.

Ka8 trailer has been moved out of hangar – mothball, sell, donate, or scrap?

WINCH BUILD

All electrical installations will be completed by end of month.

All hardware is in place on the 'dirty side'.

Awaiting:

Manufacture/installation of control panel – JH

Pipework for gas supply - JH

Installation of hydraulic brake – JH

Completion of cab doorway frame – PE

Manufacture and fitting of drum cover – PE

Cladding of cab – PM to organise with contractor

Completion of awaited work depends on above individuals' timetables. Assuming all goes to plan the only remaining major expenditure will be the cladding and glazing of the cab.

Plan B:

Obtain control panel from Skylaunch (approx £2k) – lead time unknown

Hire journeyman welder to complete fabrication work – one day's work – lead time one week

?	JP15-34	James Hunneman			
HWD	Std Cirrus	Martin Hoskins			
530	Mini Nimbus C	Andrew Peacock			
KDU	DG202-17	Jeremy Knight			
JNG	Libelle 201	Nigel Burt	Grahan Tanner		
Old Janus		James Hunneman			
91	Skylark 3F	Alan Pettitt			
97	Olympia 2b	Alan Pettitt			
CZN	ASW15	James Walters			
LS8	Matt Davis				
Toilet Block					
HAX	Std Cirrus	Chris Keating	Rob Jarvis		
CLX	Pirat	James Hunneman			
HZD	ASW15	Steve Barber	Peter Ellison		
383	Janus C	Carol Pike	Phil Morgan		
Club House					
683	K6e	Ken Reid	Bill Cook		
185	Duo Discus	Ken Reid	Julia Reid	Bill Cook	Ken Porter
EEF	LS3-17	Colin Baines	Stephen Ottner	Richard Dann	
ESY	LS4	Steve Gaze			
N	Janus Ce	Claire Willson	Pete Smith		
EUF	Puchacz	Club			
FJW	K7	Andy Brind			
HANGAR					
Club Open		Club			
EGF	Sport Vega	Club			
BHC	Olympia 2b	Andy Brind			
CAX	Swallow	Alan Pettitt	Paul Prentice		
FBC	ASW15b	Alan Pettitt			
CLC	T21	Bill Cook			
HBO	K6cr	Stan Oram			
?	Std Cirrus	James Hunneman			
JRD	ASW15	Selvam M			
N/A	Shed	James Hunneman			
FOT	Std Jantar 3	Trevor Greenwood			
737	Nimbus 2c	James Clarke	Pete Smith		
D81	LS7WL	John Douglass			
217	Ventus b	Chris Bessant			