Minutes of Committee meeting

20:00 1/6/2023

Present:

Simon Zielonka: Chairman	SZ chair briefly seconded to JM
Terri Cook: Treasurer	TC
Colin Baines: Secretary	CB
Phil Morgan: Chief Flying Instructor	PM
Chris Bessent:	CB2
Stephen Trenaman: Equipment Officer	ST
Jamie Minx: Aircraft Officer	JM

Apologies:

- Chris Humphrey

Approval of Minutes:

- Amended minutes of meeting 4/5/23 approved

Matters arising from previous meeting:

Item 3 Aerotow application deferred
Item 4 Conducted in camera chairman to report separately — Action: SZ
Item 5 Fees TBA — Action: SZ

Treasurer's report:

See Attachment 1

Safety Officer:

See attachment 2

CFI:

Upcoming instructor meeting on Monday 5th. Instructor training has been delayed, but hopefully will soon be back on track.

Airfield Officer's report:

- See attachment 3

Aircraft Officer's report:

- JPC offline for service. 4/6 year life left. Life extension of EUF £10000 plus similar amount for labour. Would possibly give 6000 hour extension. Only options are Polish repairers. Glider worth £15k. K21 would cost £30k. Should we offer it for sale to establish worth? Weight limitation makes EUF less attractive. Andy Brind considers we could possibly increase weight limitation by recovering empennage.
- EUF

Equipment Officer's report:

- Ref CB's email see attachment 4
- Y winch needs full service and monitor gearbox performance, possibly may need gearbox overhead. Action: ST
- X winch needs a full service – engine still noisy after rebuild. SZ spoken to Tadley company £800 inc warranty (but do they guarantee non automotive use?) Skylaunch rebuild for TH400 gearbox considered too expensive.
- Gold Jeep alternator repaired by SZ
- Surf starter motor still being investigated.
- Steve Gaze has donated his van to the club

Marketing and PR Action:

- Club still needs a PR Officer
- CB2/Tim Robson and ST to collaborate on a web site update. SZ says administrative functions could be on Freeflight. CB2/Tim Robson/ST

Item 12 – Open Day report deferred Action: S Ottner

Item 13 – Social events

- Club funded barbecue 22nd July Action:?

Item 14 – Members' questionnaire SZ: to report

AOB

Request for discussion on new club rates declined as not enough time to collect data. New rates proposed by SZ and seconded by PM to be sent to members. Action:SZ
See attachment 5. Action:SZ
Flarm station to be completed SZ
Unfinished building question – high on agenda but no funds at present
Consideration of higher launch fee for private gliders not agreed

DG101 SU only to be used by authorised club members.

Date of next meeting: 6th July
Meeting closed at 21:05

(Continued)

Attachment 1

Opening Balance @ 01.06.23			**£29,702.66**	
Members Credit Balance	(Members)	-£4,711.00	-£4,711.00	
Members Debit Balance	Members)	£859.00	£859.00	At 26.05.23
Shalbourne Gliding Vouchers	(39 Unused Vouchers)	-£5,040.00	-£5,040.00	
			£20,810.66	
Fixed Costs				
Payments				
Ringo	Quarterly (Jun/Sept/Dec/Mar)	-£3,750.00	-£3,750.00	
Insurance	Annual (May)	£9,000.00		
BGA Annual Return	Annual (£48 p.a./ instructor)		-£336.00	
Website License				
Disclosure and Barring Checks				
Direct Debits				
J2 Global UK Ltd	Monthly (28th)	£17.20	-£19.58	
Wiltshire Council	Monthly (28th)	£26.00	-£45.00	
ICO	Annual (Feb)	£35.00	£-00	
Standing Orders				
PWMT EUF	Monthly (1st)	£170.00	£-00	
Freeflight	Monthly (1st)	£30.00	£-00	
				Prov Net
			£16,660.08	Assets
Upcoming Payments				
Recent grass cutting	no invoice			
DBS (Aliaksei)		£38.00	-£38.00	
	Revised provisional net assets		£16,622.08	

Attachment 2

Safety Officer's Report

Since the last committee meeting, we have seen good safety in general on the airfield with the odd exception, and I'm pleased to say we remain a safe and effective club. We must remember to continue to be vigilant and aware of the potential for things to go wrong, only in doing this Can we keep our safety record as good as it is.

I recently sent out a publication from the BGA regarding the preparation for fly and rigging can I please ask everyone to take the time to read it, especially those who are involved with either rigging or inspecting any equipment on the airfield

Could I also remind all people on the field that we try to keep the speed of any vehicle between 10 and 15 mph this especially refers to towing out winch cables. Also please make sure you undertake your pre-flight walk around as well as your pre-flight checks. We had an incident where airbrakes were not locked correctly, and they opened on a launch. Luckily no harm was done, but please do check this as it forms part of your prefight checks, and if you're new to type then just doublecheck with someone who is familiar with that aircraft

You'll notice the grass is now being cut back which is good to prevent any ground looping but does cause an issue with grass building up in both the winch as well as the wheel boxes of gliders. So please check equipment periodically.

Additionally, with summer around the corner and the grass will be drier so please be mindful of hot exhausts setting fire to grass.
Finally, please remember, keep yourself hydrated wear a silly hat to keep the Sun off your head and stop before you're too tired and I likely to make a mistake.

Attachment 3

Airfield Officer's Report

Water position 5k litres in storage
Toilet block now fully operational
Cleaning products and toilet rolls restocked

Fake cameras have placed on outside of clubhouse and inside another is due to be fitted at the right of the entrance gate at high level (scaffolding pole arrangement)
Camera signs fitted at entrance / clubhouse and field information signs updated with new contact numbers
12 addition plastic chairs have been obtained for open days as have 2 picnic tables for outside the club house many thanks to those who collected them , and yes there will be more

Investigations on LPV roof leakage and wiring undertaken in lieu of repairs
Repair materials for blanking off roof lights have now been obtained and are just awaiting a clear day to carry out the first repair and seal
Strop hooks have now been fitted in the LPV for storage and a metal case for ballast weights is being obtained , as are two fire extinguisher holders.
We have also obtained a trial windsock from our friends in China , which at the price supplied is classified as disposable we shall see how it performs !!
The refillable gas bottle in the LPV is out of date by 3 years and thus cannot be refilled once empty , so a replacement has been requested via a budget provision (£250) this will also act a a temporary gas bottle for the portable generator as bottled gas is highly expensive and this provides a cheap and easy way of refilling from our own tanks .

As part of the Refit of the LPV it is intended to update all electrics creating two systems one that will run the launch and comms systems and one that powers the computer and logging systems this will require the addition of 285w/470w of additional solar power to the roof for the addition system (already obtained) with an additional fixed battery , budget request for these elements have not be fully evaluated and are pending roof repairs
There are also a large number of cosmetic repairs to be undertaken on the LPV these will be done as a running program
One of the most expensive is the replacement of the 4 tyres which are heavily perished , these although not leaking present a risk going forward

The club has also obtained 1 kw of solar panels that it is intended to fit to the roof of the red container to provide solar support to the battery bank
Materials for fitting these have been identified and a budget provision of £500 will be requested to purchase and fit the necessary items in the coming weeks

A review of the hanger has indicated that the lighting has a number of fluorescent tubes that are non functional these have now been removed and will be replaced over the coming weeks from the stock in the club house , a high powered floodlight will be fitted to the external face as the existing unit is non functional
It is also intended to deck out the side bays using geotex matting and reclaimed pallets to provide a deck in each one , Steve Gaze has kindly said he can transport the pallets to site from the Reading supplier over the coming months
Also over the coming weeks the Drogues will also be moved into the hanger to prevent weather damage

The site has now been moved to zero position on general waste and the steel recycling container moved to adjacent the main gas tank to allow monitoring of fly tipping
Rag and paper waste can now be moved to the landlords incinerator area for incineration all other waste should be removed from site by the creator
As part of the clearance of the site it has been found that we have approximately 120 gallons of

waste oil/antifreeze stored in oil drums on site which will need to be removed over the coming months via plastic containers as the cost for third party disposal is highly expensive as the contents have not been recorded. assistance on this activity is requested

The area to the north of the airfield has now been cleared ready for cutting upto the hedgerow and also to allow location of the sites septic tank , which according to records has not been maintained for at least 15 years !! And not seen for at least 5 years !!

Over the last 6 weeks .grass growth on the airfield has been extensive resulting in two requests to the landlord to cut the field, which he has now been undertaken
The cost of the cut is presently being evaluated as the landlord has indicated that he wishes to increase his fees for this activity which will obviously impact on the clubs finances going forward.

Now that the weather has improved we will also look to set the base for the timber shed already on on site at present it is planned to place it adjacent to the yellow container left had side of the shelter any comments greatly received as would be some help

Other items under review

Water storage
Creating covered workshop in yellow container
Insulation of club house
Insulation and upgrade of toilet block
Provision of hard standings for gliders
Provision of social grass area to right of club house
Creation of covered area, with hard standing for winches

Dear Secretary

Please can we add the airfields request for a refillable gas bottle to be purchased (£250 approx) to the primary agenda

Also the asset register sits with the ex treasurer and when complete should move to the new treasurer

Regards Chris

Attachment 4

Today (31/5) we set up both winches to investigate the reported transmission problem without compromising launch capability. It was understood that lack of power was reported when launching a heavy glider in light wind conditions, so the problem would have occurred at high engine revs. On DI it was noticed that the air filter was (without exaggeration) filthy, so as no spare was available it was removed. We then used Y winch all day without any perceptible issues. Given the manifold air flow at high revs it seems more than likely that air starvation could be a contributing factor.

On investigating the reported burnt smell of the transmission oil was noted that the level was exceptionally high, but after running the engine briefly it returned to a normal level. This could indicate a check valve issue, but did not seem to compromise the functioning of the trans. It was also noted that at no time did the trans oil cooler fan activate and the temperature 'tell tale' strip recorded 110 deg C which is considerably over the recommended oil operating temperature. So the oil will have deteriorated to some extent which will compromise the clutch facings, also the trans cooling fan system needs checking.

Attached is the Shalbourne maintenance check list derived from Skylaunch recommended procedures and adapted for our Tost winch modifications. This was completed on Y winch by myself and Rowland in September 2021 and there is no record of any subsequent service work, although I believe that James H carried out some work last autumn.

So I recommend that Y winch be taken off line pending a complete service, including changing all lubricants and filters. It should be noted that during the time I looked after winches we changed trans oil and filters annually to very good effect.

To do this and maintain stock levels we require:

- 1 off AC Delco PF1218 filter
- 1 off Mann 712/43 Filter
- 1 off TH400 filter
- 2 off Fram 131505 air filters (old one in grey cabinet - check size before purchase)
- Sufficient engine oil, trans oil, EP80/90 oil

We should also take the opportunity to swap the deep trans oil pan for the normal capacity one I believe we have in stock.

HTH

Colin

Attachment 5

SCHEDULE OF CHARGES 2023
1 of 2

Product Adult Junior Comments

Adult £399.00 Annual. An adult over 21-67 years of age at time of joining or renewing.

Spouse £299.00 Annual. Spouse of Adult member (25% discount of regular adult fee).

Junior of family member £101.25 Annual. Child of Adult member 18-21 years of age (25% discount off regular junior fee).

Additional junior of family member £67.50 Annual. Additional Child member after 1st Child and subsequent 18-21 years of age (50% discount of regular junior fee).

Retired £299.00 Annual. Over 67 years of age at time of joining or renewing.

Junior (under 21) £135.00 Annual. Under 21 years of age at time of joining or renewing.

Junior (under 18) £85.00 Annual. Under 18 years of age at time of joining or renewing.

Reciprocal £8.00 Daily. Applicable if guest's club would charge a Shalbourne member. Check current reciprocal club list.

Social Member £50.00 £25.00 Annual. 10 flights per year at full rate allowed.

Members' Guest £10.00 Daily. Charged to host's account.

Single Flight – Walk up £60.00 Up to 15mins (1 launch only). Includes 1 month membership. Walk ups only (not bookable, no voucher available)

Groups (pre-booked only) £50.00 £40.00 Groups of 8 or more. Evenings only, 1 launch. Junior rate only for youth groups (e.g. Scouts)

Trailer Storage £220/a, £40/m, £7/d A slot will be allocated. (50% discount for additional trailers).

Hangarage £10/n If available and subject to committee approval. Priority to wood gliders.

Winch Launch £12.25 £10.00 3 launches for price of 2 in any one day if pre-solo.

Training launch Failure £7.00 £5.00

Real Launch Failure FOC

Glider hire £0.45 £0.35 Per minute. Capped at 3 hours for pre-authorised badge flights and XC, subject to committee approval.

Off site hire weekend £50.00 Daily. Per minute flying fees apply in addition. No charge for travel days. Subject to committee approval, request in writing 2

weeks minimum prior to departure. £70 per full week.Off site hire mid week £30.00

Relight £15.00 Relight for glider landing out at RIV. No membership fees.

Workshop £10/d Subject to committee approval and fair use, Club gliders have priority. Power charges apply

Generator 0.50/kWh Suggested donation for non-club use. Per meter display.

SCHEDULE OF CHARGES 2023
The club committee is dedicated to ensuring that not only do you fly safe, but you fly! For those who are genuinely struggling to fund your flying, we want to make sure we are doing everything
we can as a club to support you. We are proud to be a community amateur sports club and even more proud to be able to support members who have circumstances that have changed or
cause you to need a little time. Please contact the Chairman or the Treasurer to discuss in confidence. Please do not wait, we can only help if we know you need help.

For membership enquiries, please contact membership@shalbournegliding.co.uk

Chairman Simon Zielonka chairman@shalbournegliding.co.uk 07834 336491

Secretary Colin Baines secretary@shalbournegliding.co.uk 07747 610431

Treasurer Terri Cook treasurer@shalbournegliding.co.uk 07809 632945

Chief Flying Instructor Phil Morgan cfi@shalbournegliding.co.uk 07900 995709

Safety Officer Chris Bessent safety@shalbournegliding.co.uk 07391 463452

Aircraft Officer Jamie Minx aircraft@shalbournegliding.co.uk 07733 110115

Airfield Officer Chris Humphries airfield@shalbournegliding.co.uk 07836 374917

Equipment Officer Stephen Treneman equipment@shalbournegliding.co.uk 07776 235388
These fees were adopted during June 2023 Committee Meeting.
2 of 2

Product Adult Junior Comments

Escape1 £160.00 4 launches or 60 mins. 30 days membership

Escape75 £300.00 4 launches or 60mins on first day, then 75 days membership and 6 launches and 75mins credit.

Escape365 £950.00 £700.00 Annual Membership is additional. Includes all flying fees for 12 months, must be pre-solo when purchasing.

Gliding Experience £99.00 Up to 20mins or 2 launches. Includes 30 days membership.

Single £60.00 Up to 15mins (1 launch only). Includes 30 days membership. Walk ups only (not bookable, no voucher available)

Groups £50.00 £40.00 Evenings only, 1 launch. Junior rate only for youth groups (e.g. Scouts)

Charts etc At cost At cost.

Parachute repack At cost At cost.