Committee meeting 14th June 2024 20.00h

In attendance:

Simon Zielonka: Chairman	SZ
Phil Morgan: Chief Flying Instructor	PM
Richard Dann: Treasurer	RD
Terri Cook: Bookkeeper	TC
Gillian Brind: Secretary	GB
Jamie Minx: Aircraft Officer	JM
Jonty Hitchman: Publicity Officer	JH
Rowland Pantling: Equipment Officer	RP

Apologies

Chris Humphries: Airfield Officer	CH
Martin Hoskins: Safety Officer	MH

SZ proposed that the minutes of the previous meeting, 14th May 2024, were adopted, JM seconded.

Matters arising from previous meeting

SZ will give access to the google docs to GB so that she can amend the 2023 AGM minutes and collate the documents for the 2024 AGM minutes. **Action SZ to liaise with GB**

RD is liaising with PNGC regarding soaring charges for HCF and DHA thought to be circa £500 so far. **Action RD will continue to monitor this**

HCF is 10 hours off it's 50 hour check **Action JM to track hours and organise 50 hour check with Andy Brind one weekend when due.**

HCF and one of PNGC's K21's are due to be swapped between clubs for 6-8 weeks once Shalbourne is operational again. It was agreed that during this period any annual checks for

pilots who are too heavy to fly EUF will need to include spin awareness and incipient spin checks in order to pass their annual checks, this would be a temporary arrangement. **Action PM to inform instructors of this once Shalbourne is operational.**

RD had spoken to SUGC regarding the difference in costs for last year's trial lessons and this has now been agreed.

TC queried a payment of £213 that appears to have been included twice. **Action RD to look into this with TC**

RD is now a director along with PM. SZ has new articles of association that he would like to adopt. They will be reviewed legally in the next couple of weeks then SZ will complete the necessary process to become a director. **Action SZ will circulate the new articles to committee once they have been legally reviewed**.

Current website payment options need updating **Action SZ will try and update it at the weekend.**

RD is looking into paypal and credit card costs. TC asked if credit card option will show who has made the payment as currently this is not visible. **Action SZ to schedule a meeting with Maurice and TC in a couple of weeks to look into this.** TC explained that May can't be closed down until everything has been reconciled.

Still not heard regarding the new licence SZ sent a message to Ringo today. **Action SZ will call Ringo if had no response by Sunday.**

New insurance documents still have not been received and Lasham have requested JPC's as the glider is flying on their site. **Action SZ to contact Crispin Spears for new insurance documents and invoice**.

CH had updated the committee via What's App on progress. Solar is back on line, inverter is reinstalled, hangar is 90% emptied. The portable generator main connector lead is missing. **Action SZ to speak with CH and a detailed description of the cable to be sent to all members to see if they are aware of it's location. If not found SZ will make a new cable**

The BGA have released a new template for club membership forms, full and temporary. See https://members.gliding.co.uk/club-management/membership-participation/membership-forms Individuals joining the club must complete and sign a temporary or full membership form including emergency contact information and the club must supply copies of mandatory safety and medical information and the club's data privacy notice. RD would like amount paid and payment method used included. **Action GB to look at adding this information to the customised forms and circulate to committee and membership secretary.**

The work to prepare the airfield for our return can continue. The area behind the gas tank needs cutting back as well as the entrance**. Action RD will continue to update the plan document.**

Discussed offering a free weekend and Wednesday of flying to members with a BBQ if weather permits as a welcome back to Rivar.

Another retrieve vehicle is being sourced by RP and other committee members.

PM discussed how we can learn from how other clubs operate. A vehicle could be modified to tow out the cables without the use of a trailer. Paying on the day of flying was also discussed. **Action RD to look at fees for this**

JH attended the club development session on Monday and found it very informative. The role of the duty pilot was seen to be essential to involve more people and increase the launch rate in order to retain members. Clubs should promote all aspects of belonging to a gliding club not only flying as some people would be interested in helping to maintain vehicles, cut grass etc.

RD would like a review of Trial Lesson costs. **Action RD & JH to look at other club's prices.**

JH had spoken with Chris Bessent who is happy to continue to be admin for the new website. Committee members looked at the site and noted that nearly all the photos were of white males so more inclusive photos need to be added to show inclusivity. **Action All to look at new website and give comments to JH.**

It was agreed that either GB or SZ would update the members on a weekly basis. **Action GB/SZ to update members weekly.**

Committee were reminded of the deadline of 24th June, to complete their responses to the BGA regarding the next Development Conference in November.

AOB

The accountants have not submitted the accounts yet however they have assured TC that they will before the deadline. **Action TC to monitor this.**

RD should get access to the bank account soon.

TC was expecting to have paid the BGA corporate payments by now. **Action SZ will contact BGA regarding this**

Meeting ended 21.22pm