Committee meeting 17th July 2024 19.00h

1. **In attendance:**

Simon Zielonka: Chairman	SZ
Phil Morgan: Chief Flying Instructor	PM
Richard Dann: Treasurer	RD
Gillian Brind: Secretary	GB
Jamie Minx: Aircraft Officer	JM
Martin Hoskins: Safety Officer	MH
Terri Cook: Bookkeeper	TC

Apologies:

Rowland Pantling: Equipment Officer	RP
Chris Humphrey: Airfield Officer	CH
Jonty Hitchman: Pr Officer	JH

2. **Adoption of minutes.**
   The amended 2023 AGM minutes were approved, seconded by PM

   The minutes of the meetings that were held on 14th June 2024 and 21st June 2024 were approved, seconded by PM.

3. **Matters arising from previous meetings**
   2024 minutes have been compiled and circulated to all committee members. **Action all to read and let GB know of any corrections needed.**

   HCF 50 hour check almost due. **Action JM will ask BC is he will complete this** once the wheel has been refitted. JM discussed 2 sets of harnesses for JPC will need to be ordered in time for it's annual check.

   RD had contacted SUGC re last year's TL costs and it is now agreed.
   .
   Duplicate £213 payment has been investigated and has been reconciled by RD. RD would like to continue with both payment systems until the end of September. Freeflight

user guide needs to be compiled. **Action RD to speak with Graham Tanner regarding this.**

RD is organising credit card payments on the existing website.

Action SZ will circulate the new articles to committee members for their views and is happy to answer any questions regarding them.

Meeting with Maurice still needs to be scheduled however RD had received answers from Maurice regarding his queries**. Action RD and TC need to complete period end on Freeflight.** TC discussed her role she will continue to pay invoices and check payments that are made into the bank account. RD hopes to be able to access the bank account and then he will remove any others except TC.

Action Installation of solar panels is still outstanding. Ken Porter found a fault in the LPV wiring.

RD investigated pay on the day with card payments. It is not viable at the moment and members should just check their Freeflight account balance.

TL prices had been compared with surrounding clubs and RD proposed to increase price to £110 for gliding experience and also increase escape option. A meeting is needed to discuss TL pricing and PR in the next couple of weeks**. Action SZ will benchmark other clubs' prices and send to RD before the meeting.**

Discussion took place regarding trailer fees as Vale of White Horse are charging members and SGC had already agreed to cover any trailer costs incurred, up to the SGC rate, so members will need to claim these costs back from SGC. Middle Wallop have waived trailer fees for our members. TC queried whether refunds would be considered for members who have removed their trailers. SZ commented that it would be OK for refunds to be paid into members flying accounts.

Action All to pass on comments to JH regarding new website.

BGA corporate payment was paid in June.

Addition of new Directors to Companies House**. Action PM is awaiting JM and MH details** then he will add them along with GB to Companies House in about 10 days.

List of good ideas to be circulated to members**. Action JM to send email to members.**

Review of Privacy Statement **Action TC will review this**. Return and refund policies are also needed for online sales. **Action TC will review policies during the next year.**

4. **Update regarding progress of new licence**

SZ has been informed that the licence should be ready for signing by DocuSign tomorrow. Either PM or RD can sign the licence. TC will pay the rent once signed. Legal fees are being split between Ringo and SGC.
SZ would like to receive everyone's views of what is wanted from a lease over the next 5, 10, 20 years. Ideally a lease for 20 years is preferred. **Action SZ will take Ringo to Shennington** to see what can be done when club and landlord work together.
Shennington has a bar and restaurant, would this be of benefit to the club, could it attract more members? SZ would like all committee members to consider this. Having electricity and water would be a benefit to the club and for Ringo's other interests ie shooting parties and quad bike groups. Discussed carbon implications ie electric winches SZ would appreciate others' views.
Ringo is open to looking at security of tenure with benefits to both parties. A lease would give the club some security in the long term. Other sites should still be looked for in case they are needed. Need to build on momentum and make a 5 year strategic plan.
Members meeting needs organising to discuss the future of the club with members.
Action JM will check Vernham Dean Village Hall's availability and book for 31st July is available. Action SZ will put together a 5 year plan.

5. **Finances**

Estimated that the club is 5-6K down on income. **Action can all committee members let Richard know of any expected expenditure that is coming up.** RD would like to be aware of upcoming costs, ie relifing the Puchaczs, to allow a reserve to be made up.

6. **Membership Secretary/TL coordinator role**

No response from email appeal. RD will approach a member regarding this position.

7. **Insurance to cover Directors and Members and also buildings**

Need to see what other clubs do regarding this and speak with insurance companies.

SZ left the meeting at this point

8. **Plan to return to Rivar**

RD is updating the plan and most things are now dealt with.

9. **AOB**

DVLA are replacing the plates on one of the new jeeps free of charge as it has been cloned.

Bill can carry out the 50 hours check on HCF when it is rigged.

PM has the flight manuals for the Vega and Puchacz**. Action he will return them to Rivar**

Accounts email address needs to be added to the committee group. **Action GB to contact John Douglas regarding this.**

Meeting ended 8.55pm